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November 19, 2025

Human Resources Manager
Khatib w Alami
Beirut, Lebanon

Re: Job Application for Architectural Intern Position

Dear Human Resources Manager,

I am writing to express my enthusiastic interest in the Architectural Intern position at Khatib w Alami. The vacancy was advertised on November 13 on LinkedIn. The position fits very well with my experience and career interests as a fourth-year Architecture student at Beirut Arab University (BAU). I have long admired Khatib w Alami's multidisciplinary approach and significant contribution to the region's urban fabric, and I am eager to learn from your team's expertise in large-scale developments.

During my time at the Faculty of Architecture - Design and Built Environment, I have developed a rigorous foundation in architectural theory, design execution, and technical detailing. My academic projects, including my current work on Affordable Housing Project, which you will see in the attached portfolio, have honed my ability to translate conceptual designs into technical drawings. I am proficient in industry-standard software including AutoCAD, Revit, Rhino, and Adobe Photoshop and Premiere pro.

In addition to my technical skills, I have developed strong communication and collaboration abilities through studio group work and university presentations. I am very detail-oriented and can comfortably manage multiple deadlines at once, skills that I believe will allow me to integrate smoothly into the Khatib w Alami team.

My enclosed resume and portfolio provide more details on my qualifications and design samples. I would welcome the opportunity to come for an interview to discuss how my background can contribute to your firm's upcoming projects.

Sincerely yours,

Alaa Aridi
RIBA certified Architect